



GOVERNMENT OF INDIA  
MINISTRY OF TEXTILES  
OFFICE OF THE TEXTILE COMMISSIONER  
NISTHA BHAVAN (NEW CGO BLDG.),  
48, NEW MARINE LINES, MUMBAI – 400 020.  
www.txcindia.gov.in

No.6/6/2022/EST-II/71

09  
Date: 05.01.2023.

VACANCY CIRCULAR

Applications are invited for filling up of the post of a **Staff Car Driver (Ordinary Grade) on regular basis** from the eligible officials fulfilling the below mentioned requirement in the Office of the Textile Commissioner, a subordinate office under Government of India, Ministry of Textiles, Mumbai. The particulars of the post, eligibility conditions etc. are shown as under:

- |   |  |
|---|--|
| 1. Name of the Post   | : STAFF CAR DRIVER (ORDINARY GRADE)              |
| 2. Pay Scale  | : Level 2 in the Pay Matrix i.e.Rs.19900-63200/- |
| 3. (Total No. of Posts: 01 (One) Category - Unreserved (The post is not suitable for PWD) |  |
4. Educational and other Qualifications required:
- Essential:**
- (i) Possession of valid driving licence for motor cars;
  - (ii) Knowledge of motor mechanism (candidate should be able to remove minor defects in vehicle);
  - (iii) Experience of driving a motor car for at-least 3 years;
  - (iv) Pass in 10<sup>th</sup> Standard from a recognized Board.
- Desirable:**
- 3 years service as Home Guard or Civil Volunteer.
5. Age limit: 18 to 25 years (Relaxable for Government Servants up to 40 years in accordance with the instructions or orders issued by the Central Government).
6. Place of posting: Initial posting at Mumbai on **anywhere in India basis**.

The applications in the prescribed proforma (**Annexure-I**) alongwith relevant documents in support of qualifications and experiences, if any, may be sent to the Joint Textile Commissioner (Admn.), Office of the Textile Commissioner, Nishtha Bhavan (New CGO Building), 48, New Marine Lines, Mumbai-400 020 **within 45 days** of the publication of this advertisement in the Employment News/Rozgar Samachar.

(VIPAN KUMAR KOHLI)  
JOINT TEXTILE COMMISSIONER (ADMN.)  
Phone: 022-22036759  
Email: adest2@gmail.com



Application for the post of **STAFF CAR DRIVER (ORDINARY GRADE)**

Photo

1.	Full Name in CAPITAL LETTERS			
2.	Father/Spouse Name			
3.	(a) Date of Birth	Date:	Month:	Year:
	(b) Age as on closing date	Years:	Month(s):	
	Nationality			
5.	Religion			
6.	Category (SC/ST/OBC/PH/General)			
7.	Correspondence Address with pin code numbers			
8.	Permanent Address			
9.	Contact Number, Mobile Number & E-mail id			
10.	Educational Qualification (Starting from 10 <sup>th</sup> Std/SSC)			
	Sr. No.	Course passed	University/Institute /Board	Year of Passing
				Result with Division/Class
11.	Details of Experience:			
	1) Name of Organisation:			
	2) Period:			
	3) Nature of duties:			
12.	Driving License No.	Date of Issue:	Valid Up to:	
	Issuing Authority:			
	Details of Penalty for breach of rules by any RTO:			
13.	Any other information you may wish to add.			

**12. Declaration:**

I certify that the above information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. If any time I am found to have concealed/distorted any material/information, my appointment shall be liable to be summarily terminated without notice/compensation.

Place:

Signature: .....

Date:

Name: .....