



GOVERNMENT OF INDIA
MINISTRY OF TEXTILES
OFFICE OF THE TEXTILE COMMISSIONER
NISHTHA BHAVAN, 48, NEW MARINE LINES,
MUMBAI-400 020

Website-www.txcindia.gov.in

No. 54(1)/2016/HK/17-17

Dated: 17/04/2017.

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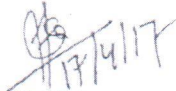
SUB:- Swachhta Pakhwada Calender-2017

Ministry of Textiles New Delhi vide Office Memorandum No. D -14015/2 /2016 - Gen Dated 06.03.2017 has informed that Swachhta Pakhwada is to be observed from 01.05.2017 to 15.05.2017 during the calendar year 2017.

In this connection please find enclosed here with a copy of statement showing the details of action plan of various activities for the Swachhta Pakhwada indicating the time schedule of various activities to be undertaken. All Officers and Officials are requested to actively participate in all events mentioned therein. Henceforth, all the Section Officers and Office Superintendents may ensure neatness and tidiness in their respective sections and services of all MDAs along with Multi Tasking Staff should be taken for all purposes.

This issue with approval of Textile Commissioner.


Encl: As above.


(S.K.SINGH)
DEPUTY DIRECTOR.
Tel No.022-22002495

To,
✓ All Officers and Staff of ,Hqurs Mumbai.

Copy To,

- 1) All OIC's Regional Offices and PSC's : They requested to send daily report to Hqrs during the Pakhwada period in respect of date wise activities undertaken by them.
- 2) PA to Tx. C/DDG/A.Tx.C/J.Tx.C(SPV)/J.Tx.C(T)/J.Tx.C (C)
- 3) Assistant Engineer (Civil), CPWD, 5th floor Old CGO Bldg, Mumbai-400 020: For kind information please with a request to extend their support in all the events of Swachhta Pakhwada organized by this office.
- 4) Assistant Commissioner, Sanitation Section, Mumbai Municipal Corporation., Mumbai.
- 5) SHO, Azad Maidan Police Station, Mumbai.


(S.K.SINGH)
DEPUTY DIRECTOR.

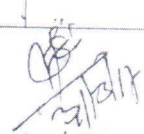
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OFFICE OF THE TEXTILE COMMISSIONER, MUMBAI

STATEMENT SHOWING THE DETAILS OF ACTION PLAN OF VARIOUS ACTIVITIES TO BE UNDERTAKEN FOR THE SWACHHTA PAKHWADA DURING THE PERIOD FROM 01/05/2017 TO 15/05/2017

Sl No.	Dates	Particulars of Work Plan to be Under taken	Monitored By		
			Hqrs	R.O's	PSC's
1.	01.05.2017 (Mon)	<u>OATH</u> Pledge of Swachhta Abhiyan by all Employees at 11 am & Exhibiting banners displaying the logo of Swachhta Pakhwada in all office premises.	DD(HK) & AD(HK)	OIC & AD	OIC & TO
2.	02.05.2017 (Tue)	<u>MEDIA PUBLICITY</u> Organising Human chain of staff members on roads adjacent to the office premises to make General public involvement in the Pakhwada. Giving wider publicity of the Pakhwada through the local print media and electronic media. Use of Twitter/Face Book on the social media. Wider publicity on Official Web-site:	---do---	---do--	-do--
3	03.05.2017 (Wed)	<u>SEMINARS & OUTREACH</u> Organising seminars in the office on the subject of Swachhta Pakhwada. Inviting Local MP/MLA/MLC. Printing of Banners, Pamphlets etc.,	---do---	---do--	-do--
4	04.05.2017 (Thur)	<u>AWARENESS PROGRAM</u> Conducting awareness program, training of all employees to play their role in maintaining the cleanliness around them	---do---	---do--	-do--
5	05.05.2017 (Friday)	<u>PEST CONTROL</u> Disposing of old obsolete items and unused papers. Fogging and Pest Control	---do---	---do--	-do--
6.	06.05.2017 (Sat) & 07.05.2017 (Sun)				


 27/5/17

	08.05.2017 (Mon)	<u>CITIZEN INTERFACE</u> Inspection of cleanliness of all office premises . Encouraging & emphasizing the use of e-office to reduce paper use. Special emphasize on cleaning of Corridor, windows, corners, reverse side of Cupboards/ Almirahs/ Racks/sofas, wash basins toilets , Record Rooms. Maintaining dust free files, Keeping of wet and dry waste baskets. Ensuring proper working condition of water purifier and water coolers.	---do---	---do--	-do--
8.	09.05.2017 (Tue)	<u>PERSONAL HYGIENE</u> Urging all the employees for 'Personal Hygiene' as per WHO guidelines Distributing pamphlets among the public, creating awareness for the use of dustbin, toilet sops etc.	---do--	---do--	-do--
9	10.05.2017 Wed(CH)				
10	11.05.2017 (Thu)	<u>HELP FROM LOCAL BODIES</u> Informing and involving the local administrative bodies such as Municipalities , Nagar Sabha, Gram panchayat etc. , about the program and seeking their assistance in maintaining the cleanliness and urging them to undertake a special drive for general sanitary maintenance in their respective area.	---do--	---do--	-do--
11.	12.05.2017 (Fri)	<u>REPAIR OF FIXTURES</u> Repair of Office fixtures and furniture. The office vehicles will display the logo of Swachhta Pakhwada . Few officers and officials may be provided T-shirts, caps, displaying the logo of Pakhwada .	---do--	---do--	-do--
12	13.05.2017 (Sat) & 14.05.2017 (Sun				
13	15.05.2017 (Mon)	<u>PRESS CONFERENCE</u> A meeting to be held under the Chairpersonship of Textile Commissioner in the Conference room of Txc Office including briefing the media and Press Release of all the activities undertaken by the organisation during the Swachhta Pakhwada period from 01.05.2017 to 15.05.2017.	TXC/A TXC	----	-----

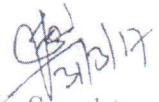
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Holidays:- 06.05.2017 (Saturday), 07.05.2017 (Sunday), 10.05.2017(Buddh Purnima),13.05.2017 (Saturday),14.05.2017(Sunday) during this holidays also all employees may be asked to maintain cleanliness in their residential places and to create awareness of Swachhta Abhiyan during the Pakhwada among their family member and society member.

Special Note to Regional Offices and Powerloom Service. Centres

In addition to above mentioned activities, the OIC's of all Ro's in co-ordination with PSC's falling under their jurisdiction are requested to select **Cluster** during Swachhta Pakhwada and create awareness among the Powerloom weavers including creation of " Waste Well" in the decentralized Powerloom Industries for dumping the waste of industry. They may also conduct work shops, seminars focusing the importance of Swachhta Pakhwada . Unit wise visits may also be made to educate the smallest of the small weaver in maintaining the neatness and tidyness in the industry.


(S.K.Singh)
Deputy Director(HK)

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