

**Reporting format `R-1`**

**[Applicable in respect of the cases sanctioned w.e.f. 28-Apr-11 to 31-Mar-12]**

**Reporting format to be submitted by the lending agency for examination of eligibility of the project/term loan for interest/margin money subsidy under restructured-TUFS to the Nodal Agency**

A. Name and address of the applicant Bank/Institution (with Tel.No./Fax No./E-mail ID)  [Details of dealing branch/office to be furnished here]	
B. Name of the contact officer (with Tel.No./Mobile No./Fax No./E-mail ID)	

*[Please tick ( ✓ ) the correct option wherever applicable]*

**I. INFORMATION ON COMPANY/FIRM**

1. Name of the company/firm	
2. Name of the promoters	
3. Name of the contact person (with Tel.No./Mobile No./Fax No./E-mail ID)	
4. Address of the company/firm (with Tel.No./Fax No./E-mail ID/website address)	<p><b><u>Plant/s address/es</u></b> (at which the present project is being implemented)</p> <p><b><u>Registered office address :</u></b></p>

5. a. Unit PAN No. b. Term loan account number (in respect of the present project)			
6. Whether it is a	SSI unit	SSI unit graduating to medium scale on completion of the present project	Non-SSI unit
7. Whether it is a proprietorship/partnership/limited company/co-operative/others?			
8. a) Whether it is an existing company/firm or a new company/firm?  b) In case it is a new company/firm, please furnish its date of incorporation	Existing <input type="checkbox"/> New <input type="checkbox"/>		
	____/____/____ (dd / mm / yyyy)		
9. Brief background of the company/firm including its present activities			
10. Products being manufactured			
11. End-use applications of the products			

## **II. INFORMATION ON SSI UNITS**

<b>ITEMS 12 TO 25 BELOW TO BE FILLED FOR SSI UNITS ONLY [IN OTHER WORDS, ITEMS 12 TO 25 BELOW TO BE SKIPPED FOR NON-SSI UNITS]</b>	
12. Whether the unit complies with the definition of small scale industry as given in Micro, Small & Medium Enterprises Development Act, 2006?	Yes <input type="checkbox"/> No <input type="checkbox"/>
13. Whether Entrepreneurs Memorandum has been filed with the concerned District Industries Centre (DIC)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
14. a) SSI Registration / Entrepreneurs Memorandum Number and Date  b) Registering Authority	
15. In case it is a proprietorship concern, whether the proprietor has set up other undertaking/s which has/have also been assisted under TUFS?	Yes <input type="checkbox"/> No <input type="checkbox"/>
16. In case it is a partnership firm set up under the Indian Partnership Act, 1932 (1 of 1932), whether one or more partner/s in this unit is/are common partner/s or proprietor in other undertaking/s which has/have also been assisted under TUFS?	Yes <input type="checkbox"/> No <input type="checkbox"/>
17. In case it is a company set up under the Companies Act, 1956 (1 of 1956), whether one or more director/s is/are common/same person/s who have already availed of/applied for subsidy under TUFS in their individual capacity for a proprietary/partnership firm?	Yes <input type="checkbox"/> No <input type="checkbox"/>
18. In case information to the Items (15) to (17) above is in the positive, please furnish the amount of capital/margin money subsidy so far availed of/applied for under TUFS since its inception in April 1999 by such other related undertaking/s	Rs. _____ lakh

<p>19. a. Whether the unit (having maximum capital of Rs.500 lakh) would like to avail of</p>	<p>4% / 5% interest subsidy <input type="checkbox"/></p> <p>or</p> <p>15% Margin Money Subsidy [MMS@15%-TUFS] <input type="checkbox"/></p>
<p>b. Whether the unit (having maximum capital of Rs.500 lakh) has availed of / applied for 4% / 5% interest-subsidy under TUFS since its inception in April 1999 for any of its <b>previous</b> projects?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>20. In case of the unit availing of <b>MMS@15%-TUFS</b>, whether the unit has chosen route of availing subsidy through the lending agency?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>21. In case of the unit availing of <b>MMS@15%-TUFS</b> through the route of lending agency, whether the unit has already <b>not</b> availed of/applied for disbursement of <b>MMS@15%-TUFS</b> in respect of the present project through the alternative route i.e. Office of the Textile Commissioner?</p>	<p>Yes <input type="checkbox"/> MMS@15%-TUFS not availed of/ applied for through the alternative route of Office of the Textile Commissioner</p> <p>No <input type="checkbox"/></p>
<p>22. In case of the unit availing of <b>MMS@15%-TUFS</b>, whether the lending agency has entered into an agreement with the unit as per Appendix-II of Annex-R vide GR on restructured-TUFS]?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>23. a. Whether the unit is a powerloom unit or an independent weaving preparatory unit in micro/SSI sector (i.e. the unit with investment in plant and machinery as per Micro, Small &amp; Medium Enterprises Development Act, 2006) [and having maximum capital of Rs.500 lakh]?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>b. If yes, whether such a unit has availed of/applied for disbursement of 20% margin money subsidy [MMS@20%-TUFS] to Office of the Textile Commissioner in respect of the present project?</p> <p><b>[Please note that powerloom units/independent weaving preparatory units in micro/SSI sector are permitted to avail of either MMS@20%-TUFS or MMS@15%-TUFS or 5% interest subsidy]</b></p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>

<p>24. Whether declaration has been obtained from the unit that cumulatively (i.e. alongwith the capital/margin money subsidy availed of/applied for by other related undertaking/s as explained at Items 15-17 above) it has not exceeded capital/margin-money subsidy limit of Rs.45 lakh under TUFS since its inception in April 1999?</p> <p><b>[Please note that such a declaration is compulsory]</b></p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>25. Aggregate amount of capital/margin-money subsidy availed of/applied for by the unit <b><u>in its individual capacity</u></b> [i.e. excluding the capital/margin money subsidy availed of/applied for by other related undertaking/s as explained at Items 15-17 above] since inception of TUFS in April 1999</p>	<p>Rs. _____ lakh</p>

### **III. INFORMATION ON THE PRESENT PROJECT**

26. Brief description of the present project	
27. Segment  [Details to be strictly furnished here as per the list of 21 segments indicated vide Annex-U of GR on restructured-TUFS]	
28. a) Whether competent management is available to the company/firm to implement the project and to manage its operations efficiently?  b) Towards 28(a) above, whether lending agency has stipulated conditions relating to broad-basing of the Board, appointment of senior technical/financial executives, professionalisation of the management and constitution of such committees as considered necessary?  <b>[Please note that availability of competent management to the company/firm is one of the main requirements for sanction of assistance under TUFS]</b>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
29. Whether the company/firm has made adequate arrangements with its bankers for meeting working capital requirements, <b>considered essential for success of the technology upgradation programme?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
30. a) Whether the unit is into silk sector?  b) If yes, whether the unit has already <b>not</b> availed of /applied for 25% capital subsidy in respect of the present project?	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <hr/> <p>Yes <input type="checkbox"/> 25% capital subsidy not availed of / applied for in respect of the present project</p> <p>No <input type="checkbox"/></p>

31. a) Whether the unit is into woollen-weaving?	Yes <input type="checkbox"/> No <input type="checkbox"/>		
	b) If yes, whether there is in-house weaving-preparatory available with the unit matching with its weaving capacity?  <b>Note:</b> Availability of in-house weaving preparatory matching with the weaving capacity in case of the Non-SSI woollen-weaving unit is a must		
32. Details on capacity [In terms of number of spindles, rotors, looms, etc.]	Present installed capacity	Proposed expansion [net]/ new capacity	Installed capacity on completion of the project
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33. In case of increase in cotton ring spinning capacity, whether the unit has installed matching capacity in forward integration activities (weaving/knitting/processing/garmenting) in the present project?  <i>If yes, please furnish the information at 33(a) to 33(d) below :</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>		
	(a) Yarn production before implementation of the present project (MT/Day)		
(b) Yarn production after implementation of the present project (MT/Day)			
(c) Incremental yarn production on implementation of the present project [33(b)-33(a)] (MT/Day)			
(d) Specify the forward integration activity [i.e. whether weaving/knitting/processing/garmenting] and its capacity set up in the present project alongwith cotton ring spinning facilities	Activity	:	
	Capacity in MT/Day	:	
34. a. Whether it is an independent ginning or pressing unit?	Yes <input type="checkbox"/> No <input type="checkbox"/>		
	b. If yes, whether Clause 4.(4.1)(a) of GR on restructured-TUFS has been complied with?		
	Yes <input type="checkbox"/> No <input type="checkbox"/>		

<p>35. a) In case of replacement of cotton ring frames/other back-up machinery in spinning section, whether Clause 4.2(a)(iii) of GR on restructured-TUFS has been complied with?</p> <p>b) In case of replacement of silk reeling/twisting machinery, whether Clause 4.2(e)(ii) of GR on restructured-TUFS has been complied with?</p> <p>c) In case of replacement of VFY and VSF machinery, whether Clause 4.3(ii) of GR on restructured-TUFS has been complied with?</p> <p>d) In case of replacement of looms, whether Clause 4.4(a)(I)(ii) / 4.4(b)(iii) of GR on restructured-TUFS has been complied with?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Not applicable (as the project does not envisage replacement) <input type="checkbox"/></p>
<p>36. In case of import of eligible second-hand machinery in the present project, whether the certificate from a Chartered Engineer of the exporting country, certifying vintage and residual life of the machinery obtained?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Not applicable (as the project does not envisage import of second-hand machinery) <input type="checkbox"/></p>

37. Break-up of the project cost:			
Sl.No.	Items	(Rs. lakh)	
		Total cost	Basic price [i.e. excluding tax component viz. sales tax/excise duty/import duty, etc.]
i)	Land		
ii)	Factory buildings		
iii)	Preliminary and pre-operative expenses		
iv)	Margin money for working capital		
v)	Electrical installations		
vi)	Other buildings		
vii)	Miscellaneous fixed assets		
viii)	Main plant and machinery [please furnish actual TUFS-related specifications as per Annexures `A` to `F` and `J` to `M` of GR on restructured-TUFS in reporting format R-2]		
ix)	CAD/CAM and Textile Design Studio [please furnish actual TUFS-related specifications as per Annexure `N` of GR on restructured-TUFS in reporting format R-2]		
x)	Process control equipments [please furnish actual TUFS-related specifications as per Annexure `H` of GR on restructured-TUFS in reporting format R-2]		



Sl.No.	Items	(Rs. lakh)	
		Total cost	Basic price [i.e. excluding tax component viz. sales tax/excise duty/import duty, etc.]
xi)	Energy saving devices		
xii)	Common Effluent Treatment Plant (CETP)		
xiii)	In-house R&D		
xiv)	IT including ERP		
xv)	TQM including adoption of ISO/BIS standards		
xvi)	CPP/DG Set (including non-conventional sources)		
xvii)	Technical know-how (including expenses on training and payment of fees to foreign technicians)		
xviii)	Others (please specify)		
xix)	Contingencies		
<b>Total</b>			

38.	a. Total term loan/s	Rs. _____ lakh	
	b. Promoters Contribution <b>[Please note that minimum 15% promoters contribution is necessary for SSI-units availing of MMS@15%-TUFS]</b>	Rs. _____ lakh; ___% of the project cost	
39.	a. Whether the term loan is being shared by other Bank(s)/Institution(s)?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	b. If yes, indicate sharing pattern	<b>Name of the Bank/Institution</b>	<b>Amount (Rs. lakh)</b>
		<b>Total</b>	
	c. In case of consortium financing, which is the lead Bank/Institution?		
d. In case of multiple banking arrangement, which is the Bank/Institution with major share of term loan?			
40.	Date of receipt of the term loan application by the Bank/Institution	_____/_____/_____ (dd / mm / yyyy)	
41.	Date of sanction of the term loan by the delegated authority (Board/Credit Committee, etc.)	_____/_____/_____ (dd / mm / yyyy)	
42.	Date of communication of sanction to the company/firm <b>[Note : Sanction letter to be attached to R-1/R-2 formats]</b>	_____/_____/_____ (dd / mm / yyyy)	

43.	Date of commencement of implementation of the project	____/____/____ (dd / mm / yyyy)
44.	Expected/actual date of completion of the project	____/____/____ [Expected / Actual] (dd / mm / yyyy) [Please tick appropriate option]
45.	Implementation period [Item No.44 <b>minus</b> Item No.43 above]	_____ years _____ months
46.	Expected/actual date of first disbursement	____/____/____ [Expected / Actual] (dd / mm / yyyy) [Please tick appropriate option]
47.	a. Repayment start date	____/____/____ (dd / mm / yyyy)
	b. Repayment end date	____/____/____ (dd / mm / yyyy)
	c. Repayment period [i.e. Item No.47b <b>minus</b> Item No.47a]	_____ years _____ months
48.	Moratorium period & implementation period as per GR on restructured TUFS  [Moratorium period & implementation period as per GR on restructured TUFS = repayment start date <b>minus</b> the date of first disbursement]	_____ years _____ months

49.	Please furnish information on the expenditure incurred by the company/firm on the project since commencement of implementation (reference Item No.43 above) till the date it approached the Bank/Institution for the term loan (reference Item No.40 above) in the following table:
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**I. Expenditure incurred on the machinery/equipment before approach date for the term loan**

(Rs. lakh)

Date	Machinery/equipment [Details to be furnished here in conformity with the information given in R-2 format]		Total cost (machine-wise)	Basic/CIF price (machine-wise)  [i.e. excluding tax component viz. sales tax/excise duty/import duty, etc.]	Amount incurred (machine-wise)	Whether machine-wise payment made (as at col.6 of the table) is upto the margin money per machine  [Please mention 'Yes' or 'No']	Source of funds
	Imported	Indigenous					
1	2	3	4	5	6	7	8

	<b>Total (I)</b>					
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**II. Other expenditure incurred before approach date for the term loan**

(Rs. lakh)

Date	Other expenditure heads		Total cost (item-wise)	Basic/CIF price (item-wise)  [i.e. excluding tax component viz. sales tax/excise duty/import duty, etc.]	Amount incurred (item-wise)	Whether item-wise payment made (as at col.6 of the table) is upto the margin money per item  [Please mention 'Yes' or 'No']	Source of funds
	Imported	Indigenous					
1	2	3	4	5	6	7	8
	<b>Total (II)</b>						

**III. Total expenditure incurred on the project before approach date for the term loan (i.e. I+II above) : Rs. \_\_\_\_\_ lakh**

50.	Whether any machine in the present project is purchased before sanction of the term loan?  If yes, furnish the following details :	Yes <input type="checkbox"/> No <input type="checkbox"/>
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(Rs. lakh)

Date	Machinery/equipment [Details to be furnished here in conformity with the information given in R-2 format]		Total cost (machine-wise)	Basic/CIF price (machine-wise) [i.e. excluding tax component viz. sales tax/excise duty/import duty, etc.]	Source of funds
	Imported	Indigenous			
1	2	3	4	5	6
	Total				

**IV. INFORMATION ON FINANCIAL NORMS**

51.	Whether standard asset in the books of the Bank/Institution?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
52.	Whether there are overdues?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
53.	Latest audited networth position of the company/firm	Rs. _____ lakh [Date of balance sheet : ___/___/___ (dd/ mm /yyyy)]	
54.	Audited cash profit position of the company/firm for the immediate preceding 3 FYs	FY _____ [I]	FY _____ [II]
	<b>Note : In case the company/firm has incurred cash loss in one or more years in the past 3 FYs, then furnish the audited cash profit position for the immediate preceding 5 FYs</b>	FY _____ [III]	

Certified that :

- 1) the information furnished above is in strict compliance with the guidelines/provisions issued under restructured-TUFS, as amended from time to time and the project is eligible under restructured-TUFS.
- 2) in case of any variation in information in reporting format R-1 vis-à-vis our appraisal report/sanction note/sanction communication to the company/firm, the information furnished in reporting format R-1 is correct and final.
- 3) we have exercised due diligence in furnishing the above information and certify that it is correct. We are aware that eligibility of the project/term loan to interest/margin money subsidy under restructured-TUFS shall be established by the Nodal Agency on the basis of the above information. We shall own responsibility for omissions/misrepresentations, if any, in the above information.

Place:

(Signature)

Date :

(Name and designation of the authorised signatory)

**Note :**

1. Please affix seal/rubber stamp of the Bank/Institution on all pages of the reporting format R-I alongwith signature of the authorised signatory
2. Fill in all the Items with specific details. Do no write NA in any Item.

