

**GOVERNMENT OF INDIA**  
**MINISTRY OF TEXTILES**  
**OFFICE OF THE TEXTILE COMMISSIONER**  
**NISHTHA BHAVAN, 48, NEW MARINE LINES,**  
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**F. No. 12(10)/IMSC/A-TUFS/JITP/2019/TUFS Cell /426**

**Date: 14 /10/2019**

**OFFICE MEMORANDUM**

**Sub.: Clarifications on the issues encountered by ROs under previous versions of TUFS (MTUFS, RTUFS and RRTUFS) –reg.**

Regional Offices of the Textiles Commissioner have reported certain difficulties encountered while implementing the Protocol issued vide the OM. 16015/01/2019-TUFS dated 14/06/2019 and Circular No. 12(10)/IMSC/A-TUFS/2019/TUFS Cell/115 dated 25/07/2019 of this office. The clarifications on the issues as approved by the Competent Authority are given below:

| <b>Sr. No.</b> | <b>Issues</b>  | <b>Clarifications</b>   |
|----------------|--|---|
| 1.             | Calculation sheet is not authenticated / signed and documents are not legible.   | The banks have to upload legible copies of the six prescribed documents duly authenticated by the Officer concerned (bearing the stamp and signature).  |
| 2.             | Format-III –<br>i. ECN number is not mentioned.<br>ii. First disbursement date is not matching with Format-III.<br>iii. Date of loan sanction mentioned in format-III does not match with that mentioned in TL letter. | i) The details in Format III are captured from the database available in the i-TUFS. The information submitted in the i-TUFS by the lending bank under RRTUFS at the time of claiming subsidy was not mandatory while applying for UID for lending banks other than co-opted PLIs. Therefore ECN number might not have been mentioned in some cases. Hence RO should not return the application on this ground.<br>ii) The disbursement date given in format III in the online system is also captured from the details in i-TUFS submitted by the lending agency/bank as per the UID. There may be cases where the disbursement date in Format III may not match with the information given in the document , hence RO should not return the application on this ground.<br>iii) In case the sanction letter uploaded shows a different date, the RO may prima- facie verify that the loan sanction date, is eligible for benefit under the Scheme for which the subsidy has been claimed ( i.e., in respect of cut off date). If found eligible then the same should be permitted for conduct of physical verification by JIT. Hence RO should not return the application on this ground. |
| 3              | Reporting Format RR-1 is not found   | All applicable documents (like R-1, R-2, RR-1, RR-2 etc. to be scanned and uploaded in the link provided in the software. If it is a software glitch, nodal person in Silver Touch (Shri Sanjeev Pandey,  |

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|   | uploaded.  | <p>Contact No. 022 22001050 Extn. 317, Mob. No. 9967985511, Email - <a href="mailto:sanjeev.pandey@silvertouch.com">sanjeev.pandey@silvertouch.com</a>) may be immediately contacted. For getting the issue resolved.</p> <p>In case, 10%/15% Capital Subsidy is claimed by the bank against the account, then the bank has to upload respective R-5/R-6/R-7/R-8 or RR-5/RR-6/ RR-7/RR-8 as applicable.</p>  |
| 4 | Contact details of JIT representative not provided in the undertaking submitted by the lending agency for participation in JIT   | <p>If the contact details are not provided in the undertaking submitted by the Lending Agency, RO may obtain the details from Nodal Banks.</p> <p>Specimen undertaking is Annexed.</p>   |
| 5 | What should JIT do if the bank/party seeks postponement of JIT on account of different grounds. (records not available; fire in bank; team member not available; etc)                                    | JIT to be constituted atleast 5 (five) days in advance. Nodal Officer (TO) of JIT will request for reschedulement by clicking on Reschedulement Button of software, which will enable the RO to reschedule. However, JIT will not be scheduled before 24 hours of scheduled date or after start of JIT.  |
| 6 | As per the Amendment of GR issued on 29.2.16 it is mandatory to put serial number and make year of manufacture and name in the plate and put MIC code in machine for cases where UID date after 29/2/16. | <p>MIC code on the machines allotted by the O/o TxC was applicable for only MMS Cases routed through the O/o TxC. under RRTUFS.</p> <p>Since no MIC code was issued for subsidy claims received through bank routes under RRTUFS, the same may not be insisted.</p>  |
| 7 | How to deal with JIT for consortium of bank cases where more than one bank has given term loan and machines can't be identified against bank loan by individual bank?                                    | <ul style="list-style-type: none"> <li>• For cases where the machines are procured through consortium finance, the JIT should comprise of representatives of all the banks who have financed in the project.</li> <li>• Where assets cannot be identified against term loan of each consortium member, single JIT report may be prepared by the JIT, comprising representatives of all the banks, covering all the assets of the project under consortium finance.</li> <li>• However, information pertaining to subsidy calculation required in the JIT report (i.e., in Part F and G ) may be prepared separately for each loan account.</li> <li>• Thus the report will be common for all the accounts under consortium financing, except part F and G. Hence separate sets of JIT report in original will be prepared with respective parts of F and G.</li> <li>• Each such report may be uploaded by the JIT against each term loan account of the respective consortium members. Each such report will indicate that it is a part of the consortium finance by way of a separate entry in bold letters on the last page of the JIT</li> </ul> |

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|   |   | <p>Report as a foot note.</p> <ul style="list-style-type: none"> <li>All the JIT Reports will be signed by all the members of the JIT except Part F and G, which will be signed by the representative of the concerned bank along-with Technical Officer and industry association representative.</li> </ul>   |
| 8 | In case the machines are installed in two or more different locations coming under different ROs. | <ul style="list-style-type: none"> <li>Where machines are purchased under single loan account/single UID in some of the cases machines may be installed at different locations, involving jurisdiction of more than one RO. In such cases Technical Officer will have to travel to different locations, bank may also be reluctant to send their same representative to other state/locations and similarly the industry association at one location may not be willing to send the same person to another area as this involves travel expenses etc.</li> </ul>   |
|   |   | <ul style="list-style-type: none"> <li>Due to the issues stated above, it may not be feasible that the same JIT visits all concerned locations.</li> <li>In such cases, there will be a need to constitute main JIT and subsidiary JITs. In spite of the fact that the plants are located in different states coming under the jurisdiction of more than one RO, the JIT will be coordinated by one RO to whom the account has been allocated as per iTUFS records. This will be lead RO.</li> <li>Main JIT will be constituted by lead RO consisting of Technical Officer allocated to that RO, bank representative and industry association representative. The main JIT will undertake the physical verification of the plant located under the jurisdiction of the lead RO.</li> <li>The lead RO will also constitute subsidiary JIT to undertake physical verification of plants located at other locations/ states. The subsidiary JIT will be as far as possible, constituted comprising the same technical officer of the main JIT. The Bank representative and industry association representative in coordination with other RO shall be associated for physical verification of machinery installed in the other plants located at different places.</li> <li>The subsidiary JIT will record the details of the plant and the machinery installed therein. The subsidy calculation part will not be undertaken by the subsidiary JIT. The main JIT will calculate the subsidy for the total eligible loan amount.</li> <li>All the JIT Reports may be uploaded along-with photos and videos.</li> <li>The lead RO and other ROs under whose jurisdiction the plants are located will certify the total number of mandays involved in conducting the JIT.</li> </ul> |

30/4/20

(Usha Pralhad Pol)  
Deputy Director General

To  
All Regional Offices of the Office of the Textile Commissioner

**UNDERTAKING ( on letter head of Bank)**

This is to undertake that \_\_\_\_\_ (Name of the Bank) will participate in the Joint Inspection as part of the JIT for MUFS List I/MTUFS List II/RTUFS/RRTUFS for the purpose of verification of machines and documents as per the Protocol and guidelines issued by the Ministry of Textiles, Govt. of India and the Office of The Textile Commissioner from time to time.

The contact details of the Head of Bank branch for the present case as under:

A. Name of the Head of Branch of the Bank: \_\_\_\_\_

Phone No. : \_\_\_\_\_

Mobile No.: \_\_\_\_\_

e-mail: \_\_\_\_\_

B. Name of the JIT representative of the Bank \_\_\_\_\_  
(if nominated)

Mobile No.: \_\_\_\_\_

Signature :

Name and designation of Bank Official:

Seal of the Bank

Date: